



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 3)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
SUBHARAM GOVERNMENT DEGREE COLLEGE
C-27631**

**Chittoor
Andhra Pradesh
517247**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I: GENERAL INFORMATION

1.Name & Address of the institution:	SUBHARAM GOVERNMENT DEGREE COLLEGE Chittoor Andhra Pradesh 517247	
2.Year of Establishment	1983	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	1	
Departments/Centres:	10	
Programmes/Course offered:	4	
Permanent Faculty Members:	16	
Permanent Support Staff:	2	
Students:	378	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. The college caters to the education needs of rural students 2. Clean and green campus with fruit bearing trees garden 3. Rain harvesting pits 3 in nos.	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 09-12-2024 To : 10-12-2024	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. PROF SANJIV MITTAL	Vice Chancellor,Sambalpur University
Member Co-ordinator:	DR. ASIMA SAHU	FormerProfessor,RAVENSHAW UNIVERSITY CUTTACK
Member:	DR. MOHAMED ALI PALLIPARAMBIL	FormerPrincipal,Majlis Arts and Science College
NAAC Co - ordinator:	Dr. Sujata Shanbhag	

Section II: Metric and Criterion Analysis

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)

1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment Subharam Government Degree College, Punganur is affiliated to Sri Venkateswara (SV) University, Tirupathi and follows the prescribed CBCS curriculum designed by APSCHE and SV University. The college prepares on the Academic Calendar according to the University academic Calendar. The time-table committee prepares time-table as per the academic calendar and informs the students through class teachers, notice board and website. Every department plans appropriate academic activities and every teacher prepares curriculum plans, teaching notes. The curriculum followed by the college is prescribed the affiliating university for all courses and the same is replicated. The college follows a system of continuous internal assessment which is also prescribed by the university to which college is affiliated. The Internal assessment marks are 25 consisting of two mid-term tests (15 marks), assignments/quizzes/seminars (05 marks), Clean and Green/attendance 05 marks). The internal assessment process is continuous in nature and is conducted throughout the semester following OBE system.
1.3	Curriculum Enrichment
1.3.1 QIM	<i>Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum</i> The College offers specific courses like Human Values and Professional Ethics, Environmental Studies, Environmental Audit, Personality Enhancement and Leadership which focus exclusively on these cross-cutting issues as a part of the university curriculum. Issues related to Human values and professional ethics are taught in the courses of Human values and professional ethics, languages, Political Science and Commerce and the students are given practical exposure through the activities conducted by N.S.S. unit of the college in the nearby vicinity and in adopted villages Hanumanthrayadinne and Prasannayyagaripalle. The college conduct various awareness programmes related to environment including tree plantation, cleanliness, single-use plastic etc. World Environment Day, N.S.S Day and Van Mahotsav Week are organized in the college. Students are encouraged to participate in community service projects, internships that provide hands-on experiences and enable them to contribute to social and environmental initiatives. College regularly organizes workshops, seminars and guest lectures by experts who share their experiences and insights on cross-cutting issues. Such activities foster meaningful dialogue and collaboration amongst students.

Qualitative analysis of Criterion 1

Subharam Government Degree College, Punganur, Chittoor district, Andhra Pradesh is affiliated with Sri Venkateswara University, Tirupati. It offers four undergraduate programs, viz. B.A. (HEP), B.Com (CA), B Com(Gen), B.Sc.(MSCs). The college follows the prescribed CBCS curriculum designed by APSCHE and SV University. The institution adheres to the academic calendar prescribed by APCCE and SV University. Each program has well-defined objectives, reflected in the POs and PSOs. The teachers use ICT tools, group discussions, debates, quizzes, seminars, study tours, field trips, virtual classrooms, computer labs, and blended

modes for effective teaching-learning. Continuous internal evaluation is conducted through tests, seminars, quizzes, assignments, projects, Community Service Projects, and short-term and long-term internships. The evaluation system followed by the college helps to identify the slow learners and the advanced learners. Remedial classes are provided to support slow learners. The advance learners are given with live projects to further enhance their knowledge.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT-enabled tools including online resources for effective teaching and learning process Teachers promote student participation through activities like group discussions, role-plays, quizzes, debates and discussions on various topics. Computer Applications and science and Commerce carried out project-based learning. Students have to do a Community Service Project. Students were divided into groups and teachers act as mentors to the groups and they were given freedom to choose a topic of their interest and have to complete it in the summer vacation. At the commencement of the third semester, the students are required to give a final presentation of their projects and undergo a viva voce examination. The use of technology, computers and e-learning resources, is integrated into the teaching-learning process. LCD Projectors, Computer labs and Virtual classroom are utilized to enhance the learning experience. Experiential learning involves field trips, tours, industrial visits, exhibitions, paper presentations, case study, and quizzes. Students have to undergo a short term and a long-term internship in their fourth and fifth semesters respectively as a part of problem-solving abilities to be developed in the students. For internship students have gone to DIXON, Tirupati, Flipkart, Hosur, VRSS INTEX, Chowdepalli etc. The students have also visited SBI bank, Punganur; Agricultural market, Punganur etc as a part of enhancing teaching learning experience.
2.5	Evaluation Process and Reforms
2.5.1 QIM	Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient The process of evaluation is communicated to the students in advance and in the induction programme and makes students aware of evaluation criteria and methods making the system transparent in the beginning. The Continuous evaluation is conducted through assignments, student seminars, group discussions, project works, field visits and participation in NSS camps and mid-term examinations in every semester. Internal assessment includes the constitution of an examination committee, question paper setting, conducting examinations, evaluating answer scripts, displaying marks and interacting with students regarding their performance. The performance of the students is displayed on notice boards and also communicated to the students individually. The institution strictly adheres the procedures and rules of the affiliating University for both internal and semester-end examinations. The external examinations for all courses are conducted by the university and the college is the approved centre of examination of the university. A senior lecturer is assigned to ensure the smooth conduction of the university examinations. If students encounter any issue during the exams, the institution takes steps to resolve them promptly. Grievances that arise during the examinations are addressed by the internal complaints committee or the grievance redressal headed by Vice-Principal. If necessary, these grievances are forwarded to the University for further action. Grievances if any are attended on priority and on time-bound manner.
2.6	Student Performance and Learning Outcomes
2.6.1	Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the

QIM	<i>institution are stated and displayed on website</i> Program outcomes and course outcomes for all the programs offered by the college are defined by the affiliating university as a part of all curriculums offered by the college. They are communicated to all the students as per the guidelines of the affiliating university. Copies of the POs, COs are maintained in the individual departments and are displayed on the College Website. The institution disseminates the COs, POs for BA, B.Com and B.Sc. programs. Every department has a list of the proposed COs for the courses offered during the six semesters and also the POs of all the programs and are followed in toto. Every department design the teaching plans to achieve POs and COs optimally, by chalking out the teaching strategies and evaluation methods in alignment with the outcomes. At the beginning of each semester every teacher reads out the learning outcomes in the class room and in the induction programme thus, making the students aware of objectives and outcomes of the programme and course.
2.6.2 QIM	<i>Attainment of POs and COs are evaluated.</i> Explain with evidence in a maximum of 500 words The assessment methods, both formative and summative, are used as measures to determine the attainment of course outcomes. The tools of internal assessment are two internal examinations, seminar presentations, group discussions, quizzes, assignments, JAM activities etc. The attainment of POs and COs are evaluated by the institution through continuous internal evaluation which needs to be strengthened. The POs, COs mapping is lacking in the college and the process needs to be strengthened. The final semester examination is conducted by the university and the result is also given to the college by incorporating the internal marks sent by the college to the university. Apart from these the college also makes use of the program end surveys in the form of feedback questionnaires to assess the indirect Attainment of COs, and POs by analysing the feedback obtained from students of the college. Since the college is located in the rural area so the students are from rural background and there fore to them understanding of OBE system is not proper.

Qualitative analysis of Criterion 2

The Subharam Government College focuses on student-centric, experiential learning methodologies as a part of teaching pedagogy. Traditional lecture-based learning is complemented by interactive methods, project-based, computer-assisted, experiential learning and internship programmes. Teachers encourage student participation through group discussions, role-plays, quizzes, debates and discussions on various topics. To augment the learning experience, wi-fi-enabled classrooms, LCD projectors, computer labs, and virtual classrooms are utilised. Students are exposed to experiential learning and undergo short-term and long-term internships which is monitored through i-map app. The college's evaluation process consists of continuous internal assessment of 25 marks and external examination of 75 marks. The institution has no formal attainment procedure or tool for measuring the level attained. It is gauged through the examination results, student satisfaction surveys, feedback on curriculum transactions, and progression to higher education and employment. The attainment level calculation using the OBE method needs to be strengthened by the college.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident The College organised IPR webinar in collaboration with NIPAM Chennai in the year 2021-22 for creation of awareness of IPR among the faculty members. Being college situated in rural area and lack of faculty the college has not established IPR Cell so far. The institution regularly conducts yoga classes as a part of the Indian Knowledge System. The College offers a certificate course on yoga and meditation. The college has a Research Committee comprising of five faculty members headed by a convener and two students who encourages the stakeholders to undertake research and to publish papers, chapters and books to spark research initiatives in their concerned fields of interest. The college has invited the alumni's who are entrepreneurs to spread awareness among the students to become entrepreneurs and to create their start-up. The college has plans to create incubation centre in the near future with the assistance of alumnus. The college has collaborated with the affiliating university to do collaborative research for the creation and transfer of knowledge. This activity needs to be strengthened in coming times.
3.4	Extension Activities
3.4.1 QIM	Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years. The institution-neighbourhood network and service programmes are undertaken by its extension wings like NSS, NCC, RRC, Women Empowerment Cell, Consumer Club and Eco Club. The college has adopted two villages namely Hanumantharaydinne and Prasannayyagaripalle which are in the neighbourhood and the college regularly conducts rallies for Swach Abhiyaan, and health camps, blood donation camps, awareness programmes about traffic rules, anti-drug abuse and workshops on financial literacy and cashless transactions in collaboration with the social service organizations like MAANAVATA, Rotary club, Lions Club, Red Cross and government organizations. The institution organizes outreach activities to sensitize the students towards social issues like environment conservation, domestic violence, dowry, child abuse, girl child, old and disabled people. Celebration of various commemorative days and weeks increase the responsibilities of the students towards society. This adds to be holistic development of the students. Blood donation camp, tree plantations are habitually organized every year. In the year 2020-21 Rs 40,000/- worth, 250 fruit bearing plants were distributed to the students. From the academic year 2021-22 Community Service Project was included in the curriculum with due credits.
3.4.2 QIM	Awards and recognitions received for extension activities from government / government recognised bodies The college has not received any awards from government/government recognised bodies for the extension activities conducted but have got appreciation letters like from Rotary Club, Punganur, NGO called MANAVATA, Punganur, Municipal commissioner, Punagnur, Panchayat secretaries of the adopted villages. These appreciation letters have motivated students and therefore lot of extension activities are continuously being conducted by the college.

Qualitative analysis of Criterion 3

During the Assessment period, the faculty members published 42 articles in multiple journals and a Book chapter. There is no dedicated Innovation and Incubation centre in the college. The college should establish one and also conduct programmes related to IPR. For the last five years, the college has not received any grants for research projects/ endowments. The institution is actively involved in extension and outreach activities that benefit the local community and sensitise the students on various social issues. The NSS and NCC units of the college play an active role in carrying out the activities in the adopted villages and special camps to impart social responsibility among the students. The college celebrates various commemorative days and weeks to increase the students' responsibilities towards society. Blood donation camps and tree plantations are habitually organised every year.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)

4.1	Physical Facilities
4.1.1 QIM	The Institution has adequate infrastructure and other facilities for, • teaching – learning, viz., classrooms, laboratories, computing equipment etc • ICT – enabled facilities such as smart class, LMS etc. Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.) The college has a land area of 14.05 acres to the west of Punganur which has been donated by philanthropist Sannuthi Raamurthy in the year 1998. Earlier the college was operating from a temple as was established in the year 1983-84. It was in the year 1998-99 then the college shifted to its own campus building constructed by Subharam Trust. Later on two more blocks were added to the college infrastructure through government funding. The college has 11 classrooms, 2 Computer Labs, 1 virtual classroom and a seminar hall. All computer labs and virtual classroom are equipped with UPS facility. There are 3 staff rooms including IQAC with 3-computers, 2-printers, 1-printer cum scanner. There exists 1 women staff room with attached washroom, and the library with internet, reprography facility. Furthermore, Parking place and playground about 6 acres is available for outdoor games like Football, Long Jump, High Jump, Running Track, Shot-Put, Javelin Throw, Disc Throw, Basketball, Hand Ball, Kabaddi, Kho-Kho, Badminton, Volley Ball, Table Tennis etc., & with plants in the remaining vacant area. There are two computer labs equipped with 20 systems in lab-1 & 30 systems in lab-2, with UPS facility catering to the needs of the students of B.A/B. Com/B.Sc. the college has planning to construct a mini auditorium and the boundary wall of the college with the assistance from government.
4.2	Library as a Learning Resource
4.2.1 QIM	<i>Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students</i> The Central Library is located on the First floor. It functions under the supervision of Library Advisory Committee, under the chairmanship of the Principal. The library consists of Iron racks and Shelves with books arranged Department wise. Display boards are arranged to guide the users. As of today the total collection of books in the library is 8502 including reference books and text books. The Library is partially automated with SOUL software, version 2.0 Integrated Library Management software. The government provided funds for automation but the process was discontinued in between as a result of which the library could not be automated. At present the circulation of Books (Issue/Return) is done manually to the students. There are two newspapers coming in the library one in English and one in Telegu and nine journals for the

	benefits of students. There exists a separate reading room for the students. Photocopying facility, Wi-Fi facility, E-journals and e-books Access facility with INFLIBNET, N-LIST and NDL exist in the library. More books need to be purchased to strengthen the library and the college ensure that a certain budgeted amount is spent every year in procuring new books for the updation of library. Book bank facility also exists which needs to be strengthened.
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection <i>Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words</i> The college has 3 LCD projectors, 1 LED TV and 1 television set, 3 BSNL FIBERNET Modems for internet of speed 100 mbps. 1 Virtual classroom, 2 Computer labs and public addressing system. Defective computers, hardware components are used as models to demonstrate in the classes. The college has 3 BSNL AP fibre net internet connections with 100 mbps speed. All the departments and office are provided with adequate computers with Wi-Fi facility. Two computer labs, office and different departments put together have 50 computers, 7 printers & 2 photocopying machines in all. Seminar hall with a seating capacity of 100 is equipped with a projector, screen, Wi-Fi and public addressing system. In the year 2016 the institution has established one Virtual classroom with an LCD projector, screen, PA system and a desktop. Since the year 2018-19 students and staff attendance is marked online using Integrated Attendance Management System. Being a government college, the funds are insufficient to update IT facilities but still with the help of alumnus and other donors the college could procure 19 i7 systems and MP lads and 15 computers from Subharam Trust in the year 2023 and 2024 respectively.

Qualitative analysis of Criterion 4

The institution has a campus of 14.05 acres with a built-up area of 2875sq mtrs. It has 11 classrooms, 2 Computer Labs (one for Computer Science and one for Computer Applications), a virtual classroom and a seminar hall. There are three staff rooms, including IQAC with 3 computers, 2 printers, 1 printer cum scanner & and one women staff/WEC room with attached washrooms, a library with internet, a reprography facility and a reading hall. The college has a playground of about six acres that is available for outdoor games. There are two computer labs, lab-1, equipped with 20 systems and lab-2, equipped with 30 systems. The college has one NCC and one NSS unit. The library is partially automated and has registered membership with N-LIST and NDL to extend services by providing e-resources to staff and students. All departments and offices are provided with adequate computers with Wi-Fi facilities.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrices(QIM) in Criterion5)	
5.4	Alumni Engagement
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services The Alumni Association of Subharam Government Degree College, Punganur was registered in 2008 with the registration number 454/2008 and it was renewed recently with a new online registration number 351 of 2023. One notable aspect of their involvement is their voluntary contribution as Resource Persons in Personality Development and Motivational sessions. They also participate in training students in sports and games and assist the college authorities in organizing sports events and competitions. The association holds periodic meetings in the college premises to assess and observe the progress being made. During the admission process, the alumni assist the college's admission team by providing their expertise and guidance. They help identify eligible students from their respective villages and encourage them to join the college and pursue higher education. In the assessment period they have contributed in the construction of college canteen and repaired the cycle stand worth of 1.5 lakhs. On the day of interaction with the Alumni present by the peer team, instantly an amount of Rs.20,000/- was paid by cheque by one of the alumnus.

Qualitative analysis of Criterion 5

The Alumni Association of the college was registered in 2008 and it was renewed with a new online registration number in 2023. The Alumni provided support for the well-being of the students and the overall progress of the institution. The alumni inspire and motivate current students to strive for excellence. They contribute as resource persons for Personality Development and Motivational sessions and train the students in sports and games. During the admission process, the alumni assist the college's admission team by providing their expertise. They help identify eligible students from their respective villages and encourage them to join the college. In the assessment period they contributed Rs 1.5 lakhs towards the construction of college canteen and repair of the cycle stand. They are members of IQAC and other committees of the college.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrices(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	<i>The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.</i> The College visions for excellence in academics and integrity of character that aims to develop a caring, impartial and inclusive society, with its mission to create and facilitate an environment for knowledge, research, skills, self-reliance and humanitarianism that propels the rural young minds especially from marginalized sections to build a caring and sharing society is seen in its governance. The Principal leads the staff and students towards the fulfilment of the stated mission. The Staff Council often meet to discuss and to carry out the necessary changes based on feedback received from various stake holders. The Staff Council is proactive in extending guidance, support and cooperation in all academic and administrative aspects. The Commissioner of Collegiate Education, Andhra Pradesh communicates to the Principal of the institution through proceedings, e-mails, video conferences, Tele-conferences, whatsapp messages and meetings on various issues

	and the functioning of the college in the process of achievement of vision statement. The college has implemented NEP from the year 2023-24 and so far two batches has been admitted under NEP. The college has not prepared institutional perspective plan because of frequent transfer and retirement of the college teachers and the said posts are not filled by the government. It is therefore advised to chalk out IPP with short term and long-term goals to be accomplished in the next five years.
6.2	Strategy Development and Deployment
6.2.1 QIM	<i>The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc</i> The Commissionerate of Collegiate Education (CCE), A.P. is the apex body with respect to governance, administration, and service matters for all the Government Degree Colleges in the state. The college is under the governance of the State Government for service rules, recruitment and promotions. The government of AP centrally recruits the teaching staff following the UGC guidelines. Promotion policies are also as per the rules which in turn follow the UGC guidelines. The college follows the administrative guidance of the affiliating university with reference to syllabus, academic calendar and examinations. Various committees are constituted for carrying out administrative and other works such as NAAC committee, IQAC, Examination and fee, Time table, scholarship, student grievances, cultural, library, women cell etc. to make administration more transparent and effective. The College follows different policies like equality, discipline, administration, admission, attendance, research and implements all government and UGC policies and guidelines of Higher Education to uplift the quality of institution. The service rules of the teaching and non-teaching staff are according to the Government orders given by the Andhra Pradesh government. The college has been advised to create its own IPP in future and deploy the functioning of the college as per the perspective plan
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression The welfare schemes are available for teaching and nonteaching staffs, according to rules and regulations of the Government. Cashless treatment is accessible through the health cards provided by the State Government, at all Government and selected corporate hospitals. Repayment is also available in case of self-payment. The government employees who are between 21 and 53 years of age are eligible to buy an APGLI policy. In case of maturity of the policy the total sum of assured and bonus till date of maturity are paid to the policyholder. In case of death of policyholder before maturity of the policy the sum assured along with the bonus till date of death are paid to the legal heirs. AP state employees GIS is introduced with effect from 1-11-1984. On retirement the total accumulation of saving fund with interest will be paid. Lump sum amount of insured fund will be paid. The loans and advances are available to the employees as per the government policy of AP like Educational loan, House loan, Vehicle loan, Festival advance. The career advancement scheme is as per the policy of UGC for permanent teachers of the college and who are on UGC scales/AP state scales. The performance appraisal system exists for the teaching staff and for the non-teaching staff where confidential report written by the principal, is being sent to the Commissionerate of Collegiate Education every year.
6.4	Financial Management and Resource Mobilization

6.4.1 QIM	Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)
	The Institute obtains grants as Budget from AP state government in four quarters every year for maintenance, telephone, electricity, water, and other miscellaneous expenditure. Special budget is also released for construction of buildings and toilets. The accounts related to salaries of the staff, scholarships reimbursement, quarterly budgets, fee payments, expenditure are verified by the Inspection team appointed by Accountant General, AP. Audit objections, if any, are forwarded to the Commissioner of Collegiate Education A.P. All the financial accounts and all the documents such as Cash Books, Ledgers, Cheques Issued, Fee Collections Register, Vouchers, Bills and Receipts are properly maintained and updated. The funds are utilized in a proper and transparent manner. The college also attracts funds from the philanthropists and alumni. Some of the recent infrastructural developments like flooring in front of Seminar Hall, 2 Fans in Class Rooms and College Canteen – are carried out with the funds from the philanthropists and alumni. The District Treasury Officer (DTO) also verifies the financial bills related to the salaries, leave encashment, arrears bills, and medical reimbursement bills of the teaching and non-teaching staff. The reconciliation report of the bills is audited every month by the DTO. The Regional Joint Director of Collegiate Education, Kadapa is the inspecting officer of the college. The financial audits are regularly done as per the government policy being a government college.
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities
	The IQAC was established in 2008 as per the norms of the NAAC. The important initiatives of IQAC are ICT based TLP Continuous Evaluation, Focus on Employability skills. Add-on Certificate Courses, Innovative best practices, The IQAC discusses with the principal, teachers and Research committee to promote research aptitude among the staff and students by encouraging them to publish research articles and to partake in seminars, conferences, FDPs, workshops and SWAYAM at the commencement of every academic year. The Principal and IQAC ensure that staff from every department attend the professional development programmes, IQAC meetings are conducted at regular intervals to devise required strategies to conduct all the activities in the college and are recorded in the minutes. Staff and students are encouraged to give constructive suggestions in the execution of these plans. The IQAC prepares and submits the necessary formats and documents of Annual Performance Indicators for teachers and college, Academic and Administrative audits conducted by CCE, AP. The feedback is collected regularly from the students and from the year 2022-23 the feedback is collected online. After collecting the data, it was analysed and requisite suggestions were given to the staff to enhance their teaching learning methods. Being a government college and affiliated to SV university, the improvements in the teaching learning process at periodical intervals are done by the university but the college lecturers keep on sending regular suggestions to the BOS of the respected courses.

Qualitative analysis of Criterion 6

The institution has a well-defined vision and mission statement. It follows de-centralised and participative management approach in its academic and administrative activities. The Principal in coordination with CPDC

plans for the institutional growth. All the major decisions are taken in consultation with the staff council. Various academic and administrative committees are formed in which students are involved. The institution has developed a perspective plan reflecting its vision and mission and keeping in mind the recommendations of the NAAC peer team. It has well defined organisation structure. It implements e-governance in areas like admissions, finance, examinations and academics.

The institution has an active IQAC which initiates quality assurance strategies and processes. Academic Audit (AAA) and implementation of ICT enabled teaching are its key quality initiatives. Submissions of AQARs, meetings of IQAC, Feedback mechanism, extension activities, participation in NIRF, AISHE, ISO certifications are some of the other quality assurance initiatives.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. <i>Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words</i> The college promotes women participation in decision making process and provides ample space with regard to their privacy, freedom and togetherness. Beti-bachao, Betipadao, kishori-vikasam (girl child programme), Awareness programmes on Women Acts, Health & Hygiene, child marriages, observation of Girl Child Day, celebration of Savithribhai Phule Jayanthi, International Women's Day, International Yoga Day are some of the important programmes conducted in the college during last five years. Women waiting hall with attached washroom lies in close proximity to the women staffroom provides space to learn and grow. Self-defence training programmes are being organized for women students by inviting a karate expert for half a day in the year 2021-22 and 2022-23. Emergency numbers are displayed at prominent places to be contacted when anyone is in distress. DISHA App has been installed in every student's phone. Social welfare hostel in Punganur is made available for the women students who want to avail hostel facility. At the induction programme the girl children are informed about all these measures taken for women safety. However, gender audit is not done by the college and if the Commissioner of Collegiate Education will propose the college will go ahead.
7.1.4 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words) The College accommodates students hailing from diverse backgrounds. To promote harmony towards each other different sports and cultural activities are organized. Commemorative days like women's day, NSS Day, national festivals, Teacher's Day, Human Rights Day, voter's day etc. are ceremoniously celebrated with fervour and zest, provides opportunity to the students and staff to grow sensitive towards constitutional obligations and feel reverence towards patriotic fervour and desire to inquire more on rights, duties and Indian values. The institution celebrates Yoga Day which helps the students to enhance their physical, mental and spiritual well-being. NSS and other cells organize different competitions and community service programmes to disseminate communal and socio-economic messages and promote the value of empathy among the students. The institute has imposed ban on plastic and been observing "NO VEHICLE DAY" and cleanliness drives are organised Teacher's Day was celebrated with great fervour and 'Guru-shishya Parampara' is celebrated the college has code of ethics for all the students and staff. Moral values in the form of inspiring thoughts are displayed in the campus on stone plaques and on walls in the campus.
7.2	Best Practices
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual The two best practices followed by the college are 1. Consumer Awareness: The college has created Consumer Club which facilitates

consumer awareness among students. Consumers in India are largely ignorant of their rights rules, laws and codes. Consumer club was formed under the aegis of the Department of Commerce with the HOD as convener. National Consumer Day and Consumer Awareness Week are the important events celebrated annually to promote awareness about consumer rights and protection. The impact of the Consumer's Day, Consumer Awareness Week celebrations and other events can be seen in students' knowledge, attitudes and behaviour regarding consumer rights and responsibilities. rights in terms of cashless transactions, financial literacy, Jago grahak jago, MRP on the packages, adulterated food etc. have been taught to the students through such activities.

2. Conservation of Environment for a Better Tomorrow

The college through its NSS, NCC, Red Ribbon Club, Eco Club help protecting and planting more trees that has helped to understand environment conservation and protection by the students. The college has organized several tree plantations drives on its campus. To reduce energy consumption the college has installed energy-efficient LED lighting systems. Rainwater harvesting systems have been set up to collect and store rainwater.. In 2021, with the local NGO MANAVATA, 240 fruit bearing plants worth Rs. 40,000/- were distributed, 140 fruit bearing plants Rs. 25,000/- were distributed to the students.

7.3 Institutional Distinctiveness

7.3.1 QIM Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Institutional Distinctiveness

Holistic Development of students through NSS, NCC and Extension Activities

The college situated in rural area and having the rural students need holistic development through its active involvement in the National Service Scheme (NSS), National Cadet Corps (NCC), and various extension activities. These initiatives aim to foster personal growth, social responsibility, leadership skills, and community engagement among the students. The college has an active NSS unit, which organizes various programs and initiatives which includes. **Community Service, Skill Development, Rural Development by adopting two villages namely Hanumantharaydinne and Prasannayyagaripalle.** The college has a well-established NCC unit that provides students with opportunities for holistic development through the deferent activities like **Leadership Training, Adventure Camps, Social Awareness, Extension Activities, Internships and Fieldwork, Social Entrepreneurship, Cultural and Artistic Endeavours.** Several camps of NCC have already been organised by the college.

Students who engage in NSS, NCC, and extension activities often experience holistic development. They developed leadership skills, enhance their self-confidence and improve their ability to communicate effectively. These activities promoted self-esteem, self-discipline, and self-motivation among students. This year 2024-25, 01 NCC Cadet is selected to **Republic Day parade training camp, Hyderabad**, which is a proud moment of the college.

Qualitative analysis of Criterion 7

The college is situated in rural area and is serving the educational needs of the students in the nearby rural

areas and it can be observed that the number of girl students are about 40% of the total strength. The college ensures that both the genders get equal access to knowledge and skills. In order to create awareness among the girl students of the college, International women's day, girl child day, conducted on regular basis in the college during last five years. Karate training is regularly given to a group of girl students by a trainer on regular basis. In order to make them self-reliant for their own protection. The presence of female teachers is regarded mandatory while proceeding on student tours. At present gender audit is not conducted and being a government college, no such policy exists on date relating to the same.

Section III: Overall Analysis based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC)

Overall Analysis

Strength:

- Campus Area of 14.05 acres with clean and green, ambience
- Govt. institution with dedicated and committed faculty members
- Low fee structure compared to surrounding private colleges
- Spacious playgrounds for outdoor sports and games
- Automation of student admissions (OAMDC portal of Government of AP), scholarships, attendance, examination
- NSS and strong extension activities and two villages adoption.

Weaknesses:

- Dropout rate is more due to women students getting married before the completion of the course.
- The College needs more classrooms to run the classes smoothly and more effectively.
- As most of the students are from rural areas, they are poor in communication and other academic and job-fetching skills at entry level, which stand as a hindrance on their way to progress so more English classes be given to them.
- Less numbers of MOUs for student and faculty exchange.
- Campus placements, Collaborations and industry linkage should be enhanced.

Opportunities:

- More rural students can be enrolled through social outreach.
- More PG courses and science courses can be started as per the survey done for demand analysis.
- Opportunities exist for enhancing the sports facility as students have lot of sports potential
- Bangalore and Chennai are very near, which provide employment opportunities so placement and industry collaborations can be enhanced.
- Exploring more avenues for promotion of research, publications by doing collaborative research with the professors of affiliating university.

Challenges:

- Poor Socio-Economic status of students.
- Owing to their unfavorable social and academic backgrounds these students have not been able to take part in most competitions, seminars, workshops and such other congregations held in other colleges.

- To start new P.G. courses in Arts, Commerce and Science for the students residing in rural areas to improve their higher educational opportunities.
- Being in the rural area fund mobilization is a challenge.

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- • College boundary wall needs to be constructed
- • Language Lab should be functional in the college for developing Communication Skills
- • Placement cell along with career development cell be strengthened.
- • PG Programs relevant to 21st century should be introduced
- • Strengthen the research and publications of teachers especially in SCOPUS-Indexed UGC-CARE listed Journals
- • All departments should take initiatives for procuring grants from Government and Non-Government organizations from funding agencies as the college is already having 2f and 12B of UGC
- • Entrepreneurship development cell should be created along with Innovation and Incubation center in the college level.
- • Gender Audit should be carried out and IPR cell should be established.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. PROF SANJIV MITTAL	Chairperson	
2	DR. ASIMA SAHU	Member Co-ordinator	
3	DR. MOHAMED ALI PALLIPARAMBIL	Member	
4	Dr. Sujata Shanbhag	NAAC Co - ordinator	

Place

Date